

REQUEST FOR VARIATION TO STANDARD PRODUCT DURING MANUFACTURE

This form must be completed and a copy forwarded to Customer Services at the time of the order.

Name of Originator:

Customer PO:

FULL DETAILS OF REQUIRED VARIATION TO PRODUCT:

Standard Product Code:

Parts to be added / deleted:

Description of requirements:

Selling Price Altered:

Requested completion date: (Sales and / or Logistics)	
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Department	Sales	Date passed on
Cust. Service / Logistics	Describe request & agree	
Production	Confirm changes to Logistics	